

From: Vankeerbergen, Bernadette
To: [Byram, Katra](#); [Miller, Natascha](#)
Cc: [Hogle, Danielle N.](#); [Heysel, Garrett](#); [Aski, Janice](#)
Subject: German 2250
Date: Tuesday, December 02, 2014 10:30:00 AM

Dear Katra and Natascha,

On Tuesday, November 25, the Arts and Humanities Panel of the ASC Curriculum Committee reviewed the revised submission for German 2250. I am happy to report that the course was unanimously approved. The Panel was particularly pleased with the detailed assessment plan. (I have already used it as a model for another course request.)

German 2250 will be shared with the full ASC Curriculum Committee on Friday, December 5, and--provided there are no comments or issues--will be advanced to OAA by the end of business day.

Since German 2250 will be a new GE course, please remember that the GE assessment plan will need to be implemented each time the course is offered and GE data gathered. After the second offering of each course, the Department will be asked to submit an initial report summarizing GE assessment results of those first two offerings (following the format of sections I and II of the Assessment Report Requirement in Appendix 7 of the ASC Curriculum and Assessment Operations Manual [p. 88] http://asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf). Our program assistant Danielle Hogle (hogle.12) can help the Department with any aspect of the GE assessment requirement. She will also make sure to contact the Department before the course is offered and provide any assistance that the faculty member may need. Could you please communicate this information to the faculty member?

If you have any questions, please feel free to contact Janice Aski (aski.1), or me.

Best,
Bernadette

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